



FIRE INSPECTOR

\$75,972-\$80,972/year DOQ

South Metro Fire Rescue (SMFR) is hiring a Fire Inspector. Inspectors will be assigned to one of two sections: Construction or Code Compliance/Investigations.

Construction:

This technical level position is responsible for performing construction inspections to assure compliance with the adopted codes. Conducts field inspections of construction projects, industrial processes, and fire protection systems (fire detection, alarm, and suppression systems). May conduct inspections of existing buildings and facilities. May respond to citizen complaints. Contacts with others are extensive and sensitive.

Code Compliance:

The purpose of this position is to accomplish inspections of existing facilities for code compliance. Incumbents perform primary and follow-up inspections of existing facilities as a primary duty. The incumbent is also responsible for responding to and resolving complaints; inspection at special events; issuing permits, warnings and order notices; and other compliance and enforcement related work. Assignments may also include Public Education presentations and programs. Contacts with others are extensive and sensitive.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conducts inspections of construction projects to ensure compliance with adopted fire codes, national standards, and approved construction plans. Escalates all concerns appropriately to supervisor.
- Represents the Fire Marshal's Office in a professional, courteous manner. Approaches decisions as a partner stakeholder in the project and/or business and is solution oriented.
- Conducts inspections of existing businesses, facilities, and buildings for fire code compliance; issues permits, warnings, and order notices; and performs follow-up compliance and enforcement work while using independent judgment. Escalates all concerns appropriately to supervisor.
- Documents deficiencies and violations, and provides guidance for compliance. Responds to and resolves complaints from internal and external customers.

- Maintains detailed records of inspection activities.
- Compiles data; completes necessary reports, forms, computer input and other documentation as needed.
- Represents the District to developers, the public, homeowner groups, the business community and other public agencies.
- Works closely with other local government building and community development departments in the coordination of the inspection process. Coordinates with other members within the Fire Marshal's Office, as appropriate.
- May serve on internal District committees as assigned.
- May be required to occasionally give presentations at public education events.
- May be required to prepare for and testify in civil or criminal court proceedings.
- May conduct plan reviews at the discretion of the Fire Marshal's Office Section Supervisor. Researches codes and standards in order to maintain current knowledge of inspection issues. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION, EXPERIENCE, LICENSES & CERTIFICATIONS

- High School Diploma or GED
- Associate's Degree from an accredited college in Fire Sciences, Construction Management, Building Construction, Plan Review is preferred
- Experience in firefighting, fire inspection or fire code-related building inspection is desired
- Experience using a computer with general knowledge of database and word processing systems in order to prepare reports and maintain the Fire Marshal's Office records
- Insurable by the District's liability insurance provider
- Maintain a valid Colorado driver's license
- Must have and maintain International Code Council (ICC) Fire Inspector I certification
- Must have or obtain the following certifications within 6 months of hire:
International Code Council (ICC) Fire Inspector II
Colorado Division of Fire Prevention & Control Fire Suppression Systems Inspector
Colorado Division of Fire Prevention & Control Fire Inspector II
Maintain Red Cross CPR for the professional rescuer (or an approved equivalent)
ICS-100, ICS-200, FEMA IS-700, 800

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

Knowledge of modern fire prevention principles, procedures, techniques, and equipment
 Knowledge of building, electrical, mechanical, and fire codes
 Knowledge of inspection techniques
 Working knowledge of fire suppression techniques and equipment
 Knowledge of fire behavior
 Knowledge of the code enforcement process
 Knowledge of construction documents and drawings
 Knowledge of construction management techniques
 Knowledge of general office equipment
 Knowledge of fire district emergency operations

Skills in problem resolution using independent judgment
Skills in communications and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, business owners, and construction personnel
Inspection documentation, record keeping, and data entry skills
Skill in time and resource management and in recordkeeping
Ability to follow through on projects with minimal supervision
Ability to work independently
Skill in setting priorities

Application Process:

Qualified candidates are required to apply by visiting:

<https://recruiting.ultipro.com/SOU1038/JobBoard/40661876-d402-2c23-cfc4-c136679d6bbc/Opportunity/OpportunityDetail?opportunityId=62d92c3e-38fe-43ad-9170-5faea9f3c0fa>

Job posting will close at 4:00 PM on Friday, 12/21/18.

If you have any questions, please email Human Resources at Employment@southmetro.org

South Metro Fire Rescue is an Equal Opportunity Employer